To: All CM/ECF Users

From: Chief Bankruptcy Judge David R. Jones

Date: July 14, 2021

Re: Complex Case Filings with NextGen

Beginning this weekend (sometime in the evening on July 18, 2021), the Bankruptcy Court for the Southern District of Texas will implement a new version of the Electronic Case Filing (ECF) System. The new system is titled "NextGen". Bankruptcy CM/ECF and PACER will be unavailable beginning at 6:00 P.M. (Central time) on Thursday, July 15th, until some time in the evening on Sunday, July 18th while the new software is installed. Please contact Albert Alonzo in the event that an emergency complex case filing is necessary.

Your PACER account is your login to NextGen. Filers must obtain their own PACER account or upgrade an existing PACER account. Information on how to upgrade your existing PACER account or how to register for a new PACER account may be found on the Court's webpage at https://www.txs.uscourts.gov/content/cmecf-nextgen. After upgrading or obtaining your PACER account, you must then link your PACER account to your current CM/ECF account. Linking instructions can be found at https://www.txs.uscourts.gov/content/cmecf-nextgen.

One important change in NextGen is the procedure for filing a complex case. Below are step-by-step instructions on how to file a complex case and complete the judge/trustee assignment.

From the main screen under Bankruptcy Events, select the "open a voluntary BK case" option:

Open Voluntary BK Case

On the next screen, you will be prompted for an "Office" selection. You will select "Complex Docket" regardless of the division in which the case is to be filed. The "Chapter" selection will be "11" or "15" as appropriate. There will no longer be an option for "111". On a complex case, the "Joint Petition" and "Deficiencies" options will both be "n".



On the next screen, you will be prompted for certain information regarding your debtor. The information requested has not changed. After entering the requested information, the next screen will reflect the divisional office as "Complex Docket". The correct operational division (Houston, Galveston, Laredo, Brownsville, McAllen, Corpus Christi) will be assigned by the Court within one business day.



After selecting next, you will be prompted for additional information regarding the filing. The requested information has not changed:

CMme	ECF B	nkruptcy 🗸 Adversary 🗸 🧕	uery <u>R</u> eports -	<u>U</u> tilities -	Search	Help	Log Out
Open Volunta It appears that this	s debtor filed	ptcy Case cases 20-30182, 20-30107, 20-	30055, 20-30054,	20-30053, 20	-30052, 2	2-30012	2. 20-30011, 20-30010, 17-30006, 17-30004, 17-30001, 16-30008, 15-30036,
15-30035, 15-300 Prior filing	112, <u>13-30058</u> within last S	, <u>13-30057</u>		ту	pe of det	tor	
years		s 1940 - O Individual					
	Fee status	Paid 🗸			Corpor	ation (is	ncludes LLC & LLP)
Na	ture of debt	business 👻			Partner	ship	
	Asset notice	Yes 👻		N	ture of h	usiness	
Estimate	d number of creditors	5.001 - 10.000 👻			Health	Care Bi Asset R	osiness Jeal Estate
Estin	mated assets	\$500,000,001 to \$1 billion 🗸			Railros	d	
Estimat	ed liabilities	\$1,000,000,001-\$10 billion 👻			Stockb	roker	
Su	all business	A small business debtor is defi 101(51D). Is this a small business debtor	ned in 11 U.S.C. } No ❤	í	Comm Clearin None o	sdity Bi g Bank f the ab	roker : sove
	Subchapter	Debtor is defined in 11 U.3 and elects to proceed under su 11	i.C. § 1182(1) bchapter V of Chi	Sp spter	ecial cate Tax-Ex Investe	gories empt Er sent Cor	ntity mpany
Chaj	pter 11 Non- individual			N.	AICS cod	e e	N'1807
	2	A plan is being filed with this	petition	[- /		
	2	Acceptances of the plan were :	solicited prepetitio	m 1	124 (Shee	and Go	oat Farming) 🗸 🗸
		Debtor is required to file perio SEC	dic reports with th	he			
		Debtor is a shell company					
Next Clear							

You will also be prompted to upload the petition. Once completed, the case will be opened. Note that all complex cases will be assigned a case number that begins with a "9" (ex. 21-90001). This case number will not change even once the correct operational division is assigned.

Open Voluntary Bankruptcy Case							
	U.S. Bankruptey Court						
	Southern District of Texas - TRAIN						
Notice of Bankruptcy Case Filing							
The following transaction was received from I	Summary of current charges	\times					
Case Number: 21.90003	Date Incurred Description	Amount					
Document Number: 1	2021-06-29 14:10:09 Voluntary Petition (Chapter 11)(21-90003) [misc,volp11] (1738.00)	\$1738.00					
		Total: \$1738.00					
Docket Text: Chapter 11 Voluntary Petition Non-Individual							
The following document(s) are associated with							
Document description:Main Document Original filename:testdocument.pdf Electronic document Stamp: [STAMP bkecfStamp_ID=996787432 [Date=6							
[4ec0/1b00d/2/155eabb13e593eacbb3ec915c 3d3ffe58ba096abf3d53361c469f27dee93526a							
21-90003 Notice will be electronically maile							
Doretta Didactic on behalf of Debtor Complex xxsuscourtscso+dordidactic@gmail.com							
21-90003 Notice will not be electronically m							
	Pay Now Continue Filing						

Once the case has been opened, you may obtain your judge assignment from the main screen:

Judge/Trustee Assignment

After selecting you will see the following screen:

