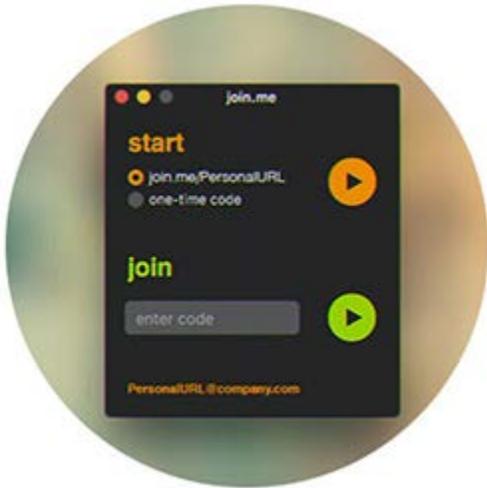


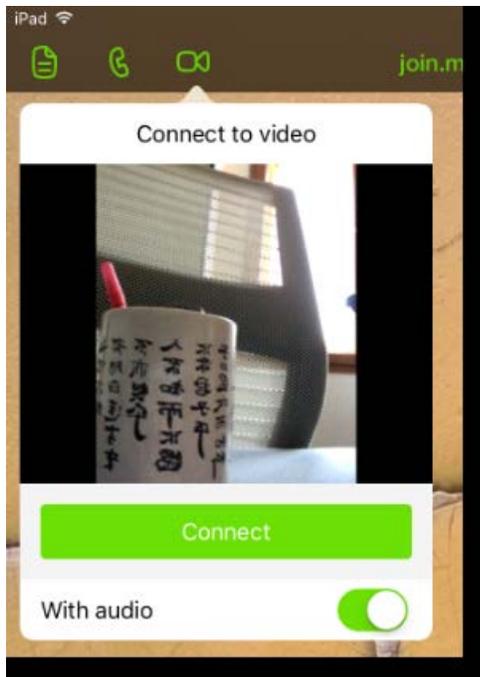
Remote Public Access: In order to better serve the public, the Court has provided the following two-step guide to assist participants appearing remotely before the Court. In addition to utilizing the Court’s audio-conference system, the Court is now allowing participants to appear by video via “join.me.” Persons choosing to attend hearings by phone and video do so at their own risk of a technological failure.

To join a meeting – iPhone/Android

1. First, ensure that you are in an area that either has excellent cellular signal, or you are connected to Wi-Fi.
2. If you will be using join.me over cellular signal, ensure that you have LTE enabled in your settings. The most common place to find this on your phone is in the general settings > Cellular
3. Also ensure that you have the “join.me” app already downloaded to your iPhone/Android
4. Using your iPhone/Android, call into the conference system used by the Court. The dial-in number is (712) 775-8972. The room number is 999276. You now have audio with the Court.
5. Click on the join.me app



6. Under **join**, enter “judgerodriguez”
7. Enter your full name
 - a. If you are the first person to join, wait for the others
 - b. If a locked meeting is in progress, enter your name and “knock” to join
 - c. If nothing is being shared, wait for Judge Rodriguez to share his screen
8. After you have joined the meeting, tap the video camera on the top of the screen, and then **connect**



9. Your device might ask for your permission to allow join.me to access your camera. If this prompt does not show up, on your phone, go to Settings > join.me > Allow join.me to access camera. You should now have video set up on your phone
10. At this point, the Court will be able to see you.