

**Remote Public Access: In order to better serve the public, the Court has provided the following guide to assist participants appearing remotely before the Court. In addition to utilizing the Court’s audio-conference system, the Court is now allowing participants to appear by video via “GoToMeeting.” Persons choosing to attend hearings by phone and video do so at their own risk of a technological failure**

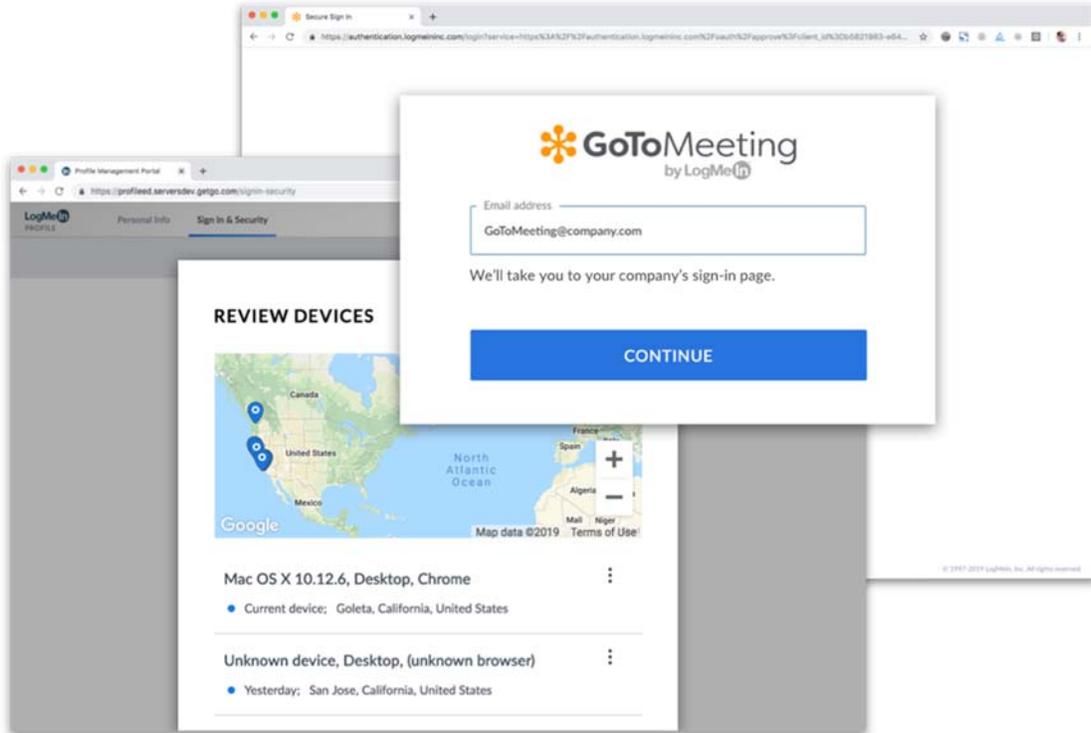


#### Mobile Device

1. First, download the “GoToMeeting” app onto your mobile device
2. If you will be using a cellular signal, ensure that you are in an area with a strong cellular connection
  - a. Check that you have LTE enabled on your mobile device. The most common place to find this is within General Settings > Cellular
3. Additionally, ensure your camera is working properly before joining
  - a. GoToMeeting might ask for access to your camera. If this prompt does not show up, go to Settings > GoToMeeting> Allow GoToMeeting access to your camera
4. Using your mobile device, call into the conference system used by the Court. The dial-in number is **(832) 917-1510**. The room number is 999276
5. Next, click on the GoToMeeting app
6. For the Meeting ID, enter “judgerodriguez”
7. Enter your full name
8. Please mute your microphone until ready to speak to the Court

#### Computer

1. First, ensure your computer camera is working properly before joining
2. Next, using your mobile device, call into the conference system used by the Court. The dial-in number is **(832) 917-1510**. The room number is 999276
3. Access GoToMeeting on your computer either through the GoToMeeting website, or through the GoToMeeting program



- a. To join through the website:
    - i. <https://www.gotomeeting.com/meeting/join-meeting>
  - b. To join through the software program:
    - i. <https://support.goto.com/meeting/help/how-to-join-a-meeting-g2m030001>
4. For the Meeting ID, enter “judgerodriguez”
  5. Enter your full name
  6. Please mute your microphone until ready to speak to the Court