

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF TEXAS

JUL 14 2008

Michael N. Milby, Clerk
By Deputy Clerk *Thonda Hawkins*

IN THE MATTER OF
INTERCIRCUIT ASSIGNMENT
OF ARTICLE III JUDGES

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§

GENERAL ORDER NO. 2008-7

ORDER

Under Chapter 13 of Title 28, United States Code, the Chief Justice may designate and temporarily assign a district judge of one circuit for service in another circuit. The Chief Circuit Judge of the borrowing circuit initiates the request by presenting a certificate of necessity. The following procedure ensures that when requesting visiting judge assistance from outside the Fifth Circuit, the Southern District of Texas complies with the statute and with the Guidelines for the Intercircuit Assignment of Article III Judges, approved by the Chief Justice on July 16, 2004. This procedure applies to both active and senior visiting judges.

Requesting District Judge

Once the arrangements for a visiting judge are known and before the lending circuit submits a consent form, transmit to the Chief Judge of the Southern District of Texas a written request for visiting judge assistance listing the name and title of the visiting judge. Include the period of assignment or the specific cases to be assigned the visiting judge. Include a brief statement describing the need for a visiting judge.

Chief District Judge

Transmit to the Chief Judge of the Fifth Circuit, the request for visiting judge assistance along with a recommendation.

District Clerk

Execute and fax the Receipt of Designation to the Judgeship Analysis Staff, and forward a copy of the designation order signed by the Chief Justice to the Chief Judge of the Southern District of Texas and to the requesting judge.

Signed this 14 day of July, 2008.

Hayden Head

HAYDEN HEAD
CHIEF JUDGE