

Rule 2. Attorney-in-Charge

- C. Signing of Pleadings. Every document filed must be signed by, or by permission of, the attorney-in-charge.
1. Required Information. Under the signature shall appear:
 - a. attorney's individual name,
 - b. designation "attorney-in-charge,
 - c. State bar number,
 - d. Southern District of Texas bar number,
 - e. office address including zip code, and
 - f. telephone and facsimile numbers with area codes.
 2. Allowed Information. Names of firms and associate counsel may appear with designation "of counsel."

Rule 20.E. List of Providers. The Court shall have a standing panel on ADR providers. The Court will appoint three members and designate one member as chairman. Each member shall be appointed by the Chief Judge of the District, for a three-year term. The panel will review applications from providers and annually prepare a list of those qualified under the criteria contained in this rule. A provider denied listing may request a review of that decision by the Chief Judge.

1. To be eligible for listing, providers must meet these minimum qualifications:
 - a. Membership in the bar of the United States District Court for the Southern District of Texas;
 - b. A license to practice law for at least ten years;
 - c. Completion of at least forty hours' training in mediation to be listed as a mediator, and at least six hours training in arbitration to be listed as an arbitrator, in courses approved by the State Bar of Texas Minimum Continuing Legal Education Department. To be listed as a provider of ADR methods recognized by the Court other than mediations and arbitrations, the provider must disclose to the Court the number of each such proceedings completed.

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