

# Application to Practice

## United States District Court for the Southern District of Texas

1. Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

2. Home address: \_\_\_\_\_

3. Telephone: \_\_\_\_\_

4. Firm name: \_\_\_\_\_

5. Firm address: \_\_\_\_\_

6. Identify a state bar of which you are admitted.

\_\_\_\_\_ Number: \_\_\_\_\_

7. Identify a United States District Court bar of which you are a member.

District: \_\_\_\_\_ Number: \_\_\_\_\_

8. Please list certifications: \_\_\_\_\_

9. Have you ever been the subject of discipline by a court or bar?  Yes  No

If yes, please attach a description and a copy of the final disposition.

10. Attach a copy of any conviction of a misdemeanor involving moral turpitude or any felony.

11. If you responded to item nine or ten, attach all information you feel would assist the court in determining your fitness to practice law in this district.

12. List two members of this court's bar who will state that (a) they are not related to you; (b) they have known you for at least twelve months or otherwise know you well; (c) they have read this application; and (d) they believe your legal competence and character to be good.

A. Reference's name, office address, state bar number and telephone number:

\_\_\_\_\_

B. Reference's name, office address, state bar number and telephone number:

\_\_\_\_\_

Subscribed under penalty for perjury.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Admission Requirements  
Southern District of Texas

*Eligibility:* To apply for admission, you must be licensed to practice and in good standing in one of the fifty states, the District of Columbia, or a territory of the United States.

*Steps:* You must apply on the court’s form and pay the fee. You must attend an approved workshop and take the oath from a judicial officer.

*Workshop:* Applicants must attend a workshop, unless they:

- a. Have reached the age of seventy.
- b. Reside out of the district and are a member of the bar of another United States District Court and have filed an original certificate of good standing from it.
- c. Are a former circuit, district, bankruptcy, or magistrate judge.

For attending the workshop you will get 2.5 hours (1.0 participatory and 0.5 ethics) of CLE credit.

*Mailing:* Send your application and other documents to: Attorney Admissions, United States District Clerk, Post Office Box 61010, Houston, Texas 77208-1010.

*Notification:* We will notify you when court acts on your application.

*Documents Required:*

Southern-District Resident and Texas State Bar Member	Non-Resident and Texas State Bar Member	Applicant not a Texas State Bar Member
1. The application and a fee of \$150 to: Clerk, U.S. District Court. 2. A copy of your state bar card. 3. A self-addressed, stamped envelope.	1. The application and a fee of \$150 to: Clerk, U.S. District Court. 2. A copy of your state bar card. 3. A self-addressed, stamped envelope. 4. To be exempt from the workshop, an original certificate of good standing from another federal court.	1. The application and a fee of \$150 to: Clerk, U.S. District Court. 2. A copy of your state bar card. 3. A self-addressed, stamped envelope. 4. An original certificate of good standing from another federal court. 5. A non-resident attorney may choose to be exempted from attending the attorney workshop.

Remember to include your check for \$150.  
Without it, we cannot accept your application.