

**UNITED STATES DISTRICT COURT**

SOUTHERN DISTRICT OF TEXAS

**Request for Quotation**

RFQ Number: Design, Provide and Install A/V System of Jury Room located at 1701 W. Hwy 83,  
McAllen, Tx, 78501

Request Date: September 11, 2015

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To:  
Interested Vendors

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Special Notes:  
This is a request for Open Market Pricing

All items should be quoted F.O.B. Destination and inside delivery.

Quotes may be faxed or e-mailed to the below listed address by (09/23/2015 12:00 PM CST)  
However, hand carried quotes are to be delivered by the same time at (09/23/2015 12:00PM CST)

**A fixed price award from this RFQ will be made based on the lowest price, technically acceptable offer.**

**Onsite visit will be Wednesday, September 16, 2015 @ 10:30 am; RSVP by Tuesday September 15, 12:00 pm.**

Quotes and questions concerning this RFQ should be addressed to *Andy Gould* at the US District Court:

Physical Address  
515 Rusk Street, Rm. 5008  
Houston, Texas 77002

Mailing Address  
PO Box 61010  
Houston, Texas 77208

Phone: 713/250-5653      Fax: 713/250-5671

Email Address: *Andy\_Gould@txs.uscourts.gov*

The **delivery address** for this purchase will be:

Clerk, U.S. District Court  
1701 W. Hwy 83 10<sup>th</sup> fl  
McAllen, Tx , 78501

The terms and conditions in the contract will be included by referencing the contract number in the delivery order.

Sincerely,

Andy Gould  
Financial/Procurement Specialist

**Please provide an Open Market quote for design, provision and installation of complete working audio and video system solution in the Jury Room located on the 10<sup>th</sup> floor at 1701 West Highway 83, McAllen, Tx, 78501, as further described in the attached statement of work. Also see attached modifications packet, please note this work will be completed by others prior to A/V installation.**

**LIST OF ATTACHMENTS:**

- 1. Statement of Work**
- 2. Modifications packet with floor plan**

**APPLICABLE JUDICIARY TERMS AND CONDITIONS**

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

2. Clause 3-3 Provisions, Clauses, Terms and Conditions – Small Purchases (APR 2013)

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

- (a) *Definitions.*

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

- (b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

- (c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror’s TIN.

- (d) *Taxpayer Identification Number (TIN):* \_\_\_\_\_

[ ] TIN has been applied for.

- TIN is not required, because:
  - Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
  - Offeror is an agency or instrumentality of a foreign government;
  - Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other \_\_\_\_\_.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
  - Black American
  - Hispanic American
  - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
  - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
  - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
  - Individual/concern, other than one of the preceding.